



Department of Health

The Government of the Hong Kong Special Administrative Region

Non-civil Service Vacancy

Part-time Contract Doctor (Narcotics & Drug Administration Division)

Salary : HK\$ 446 - HK\$ 582 per hour depending on relevant experience

Entry Requirements :

Candidates should –

- (a) **have a medical qualification registrable in Hong Kong under the Medical Registration Ordinance, Cap. 161;**
- (b) **have a good command of spoken and written Chinese and English; and**
- (c) **be able to speak fluent Cantonese.**

Duties:

Mainly deployed on clinical, public health and medical administration duties to treat drug abusers –

- (a) providing medical consultation, counseling and health education for drug abusers including detoxification;
- (b) methadone maintenance, prevention, screening and follow-up of blood-borne diseases such as hepatitis and HIV; and
- (c) providing vaccinations (e.g. tetanus, hepatitis B) for drug abusers.

[Remark: Successful candidates :-

- (i) may work in holidays and day time on weekdays as required;*
- (ii) may need to work in evenings of weekdays and holidays; and*
- (iii) need to work at clinics located in Kowloon, New Territories and Hong Kong as assigned.]*

Terms of Appointment : Successful candidates will be appointed on non-civil service contract terms on part-time basis up to 12 months. Renewal of contract will be subject to the service need of the Department and the performance of the candidate.

Fringe Benefits : Rest days, statutory holidays (or substituted holidays), annual leave, maternity/paternity leave and sickness allowance, where appropriate, will be granted in line with the provisions in the Employment Ordinance.

Enquiry Address and Tel. No. : Appointments Section, Department of Health, Room 1807, 18/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong (Tel. : 2961 8609)

Closing Date for Application : Applications are accepted all year round.

General Notes :

- (a) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
- (b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disabilities, sex, marital status, pregnancy, age, family status, sexual orientation and race.
- (c) Non-civil service vacancies are **not** posts on the civil service establishment. Candidates

appointed are **not** on civil service terms of appointment and conditions of service. Candidates appointed are not civil servants and will **not** be eligible for posting, promotion or transfer to any posts in the Civil Service.

- (d) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.
- (e) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend recruitment examination and/or interview.
- (f) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the recruitment interview/ written examination without being subject to further shortlisting. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet “Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities” which is available for reference on the Civil Service Bureau's website at <http://www.csb.gov.hk> under “Administration of the Civil Service – Appointments”.
- (g) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificate by mail to the enquiry address indicated.
- (h) Non-civil service vacancies information contained in this column is also available on the ‘GovHK’ on the Internet at <http://www.gov.hk>.

How to Apply:

Application Forms [G.F. 340 (Rev. 7/2023)] are obtainable from any Home Affairs Enquiry Centre of District Offices, Home Affairs Department or any Job Centres of the Employment Services Division, Labour Department. The said form can also be downloaded from the Civil Service Bureau's website at <http://www.csb.gov.hk>.

The new version of application form for Government jobs G.F. 340 (Rev. 7/2023) has been in use with effect from 26 July 2023. Candidates who make applications on or after 26 July 2023 should use the new G.F. 340 (Rev. 7/2023). If candidates submit the old version form (G.F. 340 (Rev. 3/2013)), they will be required to fill in the new G.F. 340 (Rev. 7/2023) afresh and submit it within seven days upon request. If candidates fail to submit the new G.F. 340 (Rev. 7/2023) within the stipulated deadline, their applications will not be processed further.

There is no specific closing date for application for this position, but applications will close without further announcement when all the vacancies are filled. Applicants should state in detail in the application form their relevant experience, qualifications and registration number in the Medical Council of Hong Kong under the Medical Registration Ordinance Cap.161. Completed application forms, together with copies of documentary proof of possession of the required academic qualifications (e.g. transcripts, certificates, etc.), should reach the enquiry address indicated. Please clearly mark on the envelop “**Application for the post of Part-time Contract Doctor (Narcotics & Drug Administration Division)**”. On-line application can also be made through the Civil Service Bureau’s website at <http://www.csb.gov.hk>. Applicants who apply on-line should submit copies of relevant documents to the enquiry address indicated within one week after the application. Please quote the online application number on the envelop and every page of the copies of the documents. Please do not send originals of transcripts/ certificates.

Applicants should ensure that the correct address is clearly printed or written on the envelope and sufficient postage is affixed before posting so as to avoid unsuccessful delivery of application. Any

underpaid mail items will be returned or disposed of by the Hongkong Post. Applicants are encouraged to provide their email addresses on the application forms.