



Civil Service Vacancy

Dental Hygienist

Salary:

Master Pay Scale Point 5 (HK\$19,535 per month) to Master Pay Scale Point 19 (HK\$42,640 per month) [See Note (1)]

Entry Requirements:

Candidates should –

- (a) have registered with the Dental Council of Hong Kong to practise as a dental hygienist [See Note (2)];
- (b) have met the language proficiency requirements of Level 2 [See Note (3)] or above in Chinese Language and English Language in the Hong Kong Diploma of Secondary Education Examination or the Hong Kong Certificate of Education Examination (HKCEE), or equivalent; and be able to speak fluent English and Cantonese; and
- (c) a pass result in the Basic Law and National Security Law Test (BLNST) [See Note (4)].

Duties:

A Dental Hygienist is mainly deployed on the following duties under the supervision of a Dental Officer –

- (a) cleaning, polishing and scaling of teeth;
- (b) applying prophylactic solutions to teeth;
- (c) taking X-ray films intra-orally or extra-orally for the investigation of lesions or suspected lesions of the mouth, jaws, teeth and associated structures; and
- (d) giving advice on matters relating to dental hygiene.

Notes:

- (1) Subject to the prevailing situation, candidates may be considered for the granting of increments with post-registration experience as a dental hygienist. Please note that applications from the serving civil service Dental Hygienists would not normally be considered.
- (2) Candidates who are expected to meet the requirement within six months after the application may also apply.

- (3) For civil service appointment purpose, 'Grade C' and 'Grade E' in Chinese Language and English Language (Syllabus B) in the HKCEE before 2007 are accepted administratively as comparable to 'Level 3' and 'Level 2' respectively in Chinese Language and English Language in the 2007 HKCEE and henceforth.
- (4) All applicants for civil service jobs will be assessed on their knowledge of the Basic Law and the National Security Law. A pass result in the BLNST is an entry requirement for all civil service jobs. Only those candidates who have passed the BLNST will be considered for appointment.
- For candidates who have not taken the relevant BLNST or have not attained a pass result in the relevant BLNST at the time of application, they may still apply for the job and arrangements will be made for them to take the relevant BLNST during the recruitment process.
- (5) A Dental Hygienist is required to wear uniform whilst on duty and may be required to work outside normal office hours.

Terms of Appointment:

A new recruit will normally be appointed on civil service probationary terms for three years. Upon passage of probation bar, he/she may be considered for appointment on the prevailing permanent terms.

Contact Address, Enquiry Tel. No. and E-mail:

Address : Appointments Section, Department of Health, Room 1807, 18/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong

Tel : 2961 8527

E-mail : appts_registry1@dh.gov.hk

Closing Date for Application:

Applications are accepted all year round until further notice.

General Notes:

- (a) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
- (b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirements irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.
- (c) Civil service vacancies are posts on the civil service establishment. Candidates selected for these vacancies will be appointed on civil service terms of appointment and conditions of service and will become civil servants on appointment.
- (d) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.

- (e) The information on the maximum pay point is for reference only and may be subject to changes.
- (f) Fringe benefits include paid leave, medical and dental benefits, and where appropriate, assistance in housing.
- (g) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend recruitment examination and/or interview.
- (h) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview/written examination without being subject to any further shortlisting. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet “*Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities*” which is available for reference on the Civil Service Bureau’s website at <http://www.csb.gov.hk> under “Administration of the Civil Service – Appointments”.
- (i) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They must submit copies of their official transcripts and certificates by e-mail (appts_registry1@dh.gov.hk).
- (j) Civil service vacancies information contained in this column is also available on the GovHK on the Internet at <http://www.gov.hk>.

How to Apply:

There is no specific closing date for application for this post. Applicants must apply online through the G.F. 340 Online Application System of the Civil Service Bureau (<https://www.csb.gov.hk>). Applications which are incomplete or submitted in person, by post, by fax or by e-mail will not be accepted.

Applicants are required to submit copies of their Certificate of Admission to the Roll of Dental Hygienists issued by the Dental Council of Hong Kong, and documentary proof of their language proficiency, to the designated e-mail address (appts_registry1@dh.gov.hk) within one week after the submission of on-line application. The title of the post being applied for and the on-line application number should be quoted in the e-mail and copies of the supporting documents.

Applicants should provide their e-mail addresses on the application forms. Candidates who are selected for interview will normally receive an invitation by e-mail in about six to eight weeks after the application is received. Those who are not invited for interview may assume that their applications are unsuccessful.