



Civil Service Vacancy

Dental Surgery Assistant

Salary:

Master Pay Scale Point 5 (HK\$19,535 per month) to Master Pay Scale Point 17 (HK\$38,715 per month).

Entry Requirements:

Candidates should have –

- (a) (i) Level 2 or equivalent [See Note (1)] or above in five subjects in the Hong Kong Diploma of Secondary Education Examination (HKDSEE) [See Note (2)], or equivalent; or
- (ii) Level 2 [See Note (3)] / Grade E or above in five subjects in the Hong Kong Certificate of Education Examination (HKCEE) [See Note (2)], or equivalent;
- (b) met the language proficiency requirements of Level 2 [See Note (3)] or above in Chinese Language and English Language in HKDSEE or HKCEE, or equivalent; and be able to speak fluent Cantonese; and
- (c) a pass result in the Basic Law and National Security Law Test (BLNST) [See Note (4)].

(Notes:

- (1) *For civil service appointment purpose, attained in Applied Learning subjects (subject to a maximum of two Applied Learning subjects), and Grade E in Other Language subjects in the HKDSEE are accepted as equivalent to Level 2 in the New Senior Secondary subjects in the HKDSEE.*
- (2) *The subjects may include Chinese Language and English Language.*
- (3) *For civil service appointment purpose, Grade E in Chinese Language and English Language (Syllabus B) in the HKCEE before 2007 is accepted administratively as comparable to Level 2 in Chinese Language and English Language in the 2007 HKCEE and henceforth.*
- (4) *All applicants for civil service jobs will be assessed on their knowledge of the Basic Law and the National Security Law. A pass result in the BLNST is an entry requirement for all civil service jobs. Only those candidates who have passed the BLNST will be considered for appointment.*

For candidates who have not taken the relevant BLNST or have not attained a pass result in the relevant BLNST at the time of application, they may still apply for the job and arrangements will be made for them to take the relevant BLNST during the recruitment process.

- (5) *Candidates who have obtained or will obtain in 2026 the Certificate of Proficiency in Dental Surgery Assisting or the Diploma in Dental Surgery Assisting awarded by the Prince Philip Dental Hospital, or equivalent, may have an advantage.*
- (6) *Applicants should submit copies of relevant documents in support of their (i) academic qualifications; (ii) language proficiency; and (iii) qualification in Dental Surgery Assisting (if applicable.)*

Duties:

A Dental Surgery Assistant is mainly deployed on –

- (a) assisting the Dental Officers in the dental clinics in the treatment of patients; and
- (b) taking intra-oral or extra-oral radiography, sterilising and supplying dental materials and undertaking other related duties in the dental clinics.

(Remarks: Appointee is required to wear uniform whilst on duty and work in different dental clinics. He/she may be required to work outside normal working hours.)

Terms of Appointment:

A new recruit will normally be appointed on civil service probationary terms for three years. Upon passage of probation bar, he / she may be considered for appointment on the prevailing permanent terms.

Contact Address and Enquiry Tel. No.:

Appointments Section, Department of Health, Room 1807, 18/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong (Tel.: 2961 8527)

Closing Date for Application:

30 April 2026

Newspaper(s) Advertised (with date):

Recruit (17 April 2026); Ming Pao Daily News (17 & 24 April 2026)

General Notes:

- (a) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
- (b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirements irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.
- (c) Civil service vacancies are posts on the civil service establishment. Candidates selected for these vacancies will be appointed on civil service terms of appointment and conditions of service and will become civil servants on appointment.
- (d) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.
- (e) The information on the maximum pay point is for reference only and may be subject to changes.

- (f) Fringe benefits include paid leave, medical and dental benefits, and where appropriate, assistance in housing.
- (g) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend recruitment examination and / or interview.
- (h) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he / she will be invited to attend the selection interview / written examination without being subject to any further shortlisting. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet *“Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities”* which is available for reference on the Civil Service Bureau’s website at <http://www.csb.gov.hk> under “Administration of the Civil Service – Appointments”.
- (i) Holders of academic qualifications other than those obtained from Hong Kong institutions / Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail to the above contact address.
- (j) Civil service vacancies information contained in this column is also available on the GovHK on the Internet at <http://www.gov.hk>.
- (k) Towards the application deadline, the online system would likely be overloaded due to large volume of applications. To ensure timely completion of your online application, it is advisable to submit the application as early as possible.

How to Apply:

Applicants must apply online through the G.F. 340 Online Application System of the Civil Service Bureau (<https://www.csb.gov.hk>). Applications which are incomplete or submitted in person, by post, by fax or by e-mail will not be accepted.

Applicants should submit copies of the required documents mentioned in Note (6) to the designated e-mail address (appts_registry1@dh.gov.hk) on or before 7 May 2026. The title of the post being applied for and the on-line application number should be quoted in the e-mail and copies of the supporting documents. If candidates fail to provide the supporting documents as required, their applications will not be considered.

Applicants should provide their email addresses on the application forms. Candidates who are selected for interview will normally receive an invitation by email in about eight to ten weeks after the application is received. Those who are not invited for interview and/ or written test may assume that their applications are unsuccessful.