



Civil Service Vacancy

DEPARTMENT OF HEALTH

Registered Nurse

Salary :

Master Pay Scale Point 15 (\$35,080 per month) to Master Pay Scale Point 25 (\$56,450 per month)

Entry Requirements :

Candidates should have –

- (a) a Certificate of Registration (Part I) issued by the Nursing Council of Hong Kong;
- (b) a valid practising certificate issued by the Nursing Council of Hong Kong;
- (c) met the language proficiency requirements of Level 2 or above in Chinese Language and English Language in the Hong Kong Diploma of Secondary Education Examination or the Hong Kong Certificate of Education Examination (HKCEE) [Note (1)], or equivalent; be able to speak fluent Cantonese and English; and
- (d) a pass result in the Basic Law and National Security Law Test (BLNST) [Note (2)].

- [Notes : (1) For civil service appointment purpose, Grade C and Grade E in Chinese Language and English Language (Syllabus B) in the HKCEE before 2007 are accepted administratively as comparable to Level 3 and Level 2 respectively in Chinese Language and English Language in the 2007 HKCEE and henceforth.
- (2) All applicants for civil service jobs will be assessed on their knowledge of the Basic Law and the National Security Law. A pass result in the BLNST is an entry requirement for all civil service jobs. Only those candidates who have passed the BLNST will be considered for appointment. For candidates who have not taken the relevant BLNST or have not attained a pass result in the relevant BLNST at the time of application, they may still apply for the job and arrangements will be made for them to take the relevant BLNST during the recruitment process.]

Duties :

A Registered Nurse is mainly deployed on –

- (a) performing general nursing duties;
- (b) providing public health nursing service to clients; and
- (c) participating in health education and health promotion activities.

- [Remarks : (1) free uniform and laundry provided; and
(2) required to perform shift or on-call duties or work extended hours.]

Terms of Appointment :

A new recruit will normally be appointed on civil service probationary terms for three years. Upon passage of probation bar, he/she may be considered for appointment on the prevailing permanent terms.

Contact Address, Enquiry Tel. No. and E-mail :

Address : Appointments Section, Department of Health, Room 1807, 18/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong

Tel : 2961 8562

E-mail : appts_registry1@dh.gov.hk

Closing Date for Application : Applications are accepted all year round until further notice.

General Notes :

- (a) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
- (b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.
- (c) Civil service vacancies are posts on the civil service establishment. Candidates selected for these vacancies will be appointed on civil service terms of appointment and conditions of service and will become civil servants on appointment.
- (d) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.
- (e) The information on the maximum pay point is for reference only and may be subject to changes.
- (f) Fringe benefits include paid leave, medical and dental benefits, and where appropriate, assistance in housing.
- (g) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend recruitment examination and/or interview.
- (h) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview/written examination without being subject to further shortlisting. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet *"Employ People Based on Their Abilities – Application*

for Government Jobs by Persons with Disabilities” which is available for reference on the Civil Service Bureau’s website at <http://www.csb.gov.hk> under “Administration of the Civil Service – Appointments”.

- (i) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They must submit copies of their official transcripts and certificates by e-mail [appts_registry1@dh.gov.hk].

How to Apply :

There is no specific closing date for application for this post. Applicants must apply online through the G.F. 340 Online Application System of the Civil Service Bureau (<https://www.csb.gov.hk>). Applications which are incomplete or submitted in person, by post, by fax or by e-mail will not be accepted.

Applicants should state in detail in the application form their academic attainments, relevant working experience, registration number in the Register of Nurses and the Register of Midwives (if applicable).

For qualifications awarded by local institutions/Hong Kong Examinations and Assessment Authority, copies of the relevant transcripts/diplomas/certificates/other qualification documents are **not** required to be submitted at this stage of application. As for qualifications obtained from institutions outside Hong Kong, copies of the relevant transcripts/diplomas/certificates or other qualification documents must be submitted by e-mail [appts_registry1@dh.gov.hk] within one week after the submission of on-line application. The on-line application number should be quoted in the e-mail and copies of the supporting documents.

Applicants should provide their email addresses on the application forms. Candidates who are selected for interview will normally receive an invitation by email in about six to eight weeks after the application is received. Those who are not invited for interview may assume that their applications are unsuccessful.