**Department of Health**
**The Government of the Hong Kong Special Administrative Region**

**Non-civil Service Vacancy**

**Positions :**

**(a) Contract Doctor**

**(b) Contract Doctor (Families Clinic)**

**(c) Contract Doctor (Antimicrobial Resistance)**

Depending on the vacancy situation of each position at the time of the selection interview, the Department will contact eligible candidates for their preference of position to be applied for to facilitate making arrangement for the interview.

**Salary :**

Monthly salary at HK$68,940 - HK$98,810 depending on relevant qualification and experience, plus end-of-contract gratuity.

**Entry Requirements :**

Candidates should –

**(a) have a medical qualification registrable in Hong Kong under the Medical Registration Ordinance, Cap. 161;**
**(b) have a good command of spoken and written Chinese and English; and**
**(c) be able to speak fluent Cantonese.**

**Duties:**

**Positions (a) & (b) :**
Mainly deployed on clinical and non-clinical duties in the following programme areas: (a) statutory functions; (b) disease prevention and surveillance; (c) health promotion; (d) curative care; (e) rehabilitation; and (f) public and professional education.

**Position (c) :**
The main duties include:
(a) keeping systematic ongoing surveillance of antimicrobial resistance (AMR) from human aspect including the collection, collation and analysis of data and; the interpretation and dissemination of information; the conduct of Sentinel Surveillance;
(b) managing AMR surveillance data obtained from other data providing stakeholders;
(c) assisting in development of AMR surveillance including suggesting and / or conducting literature reviews and studies; collaboration with other potential data providing stakeholders and maintaining network and connection with international authorities of AMR surveillance;
(d) preparing surveillance reports and scientific papers; and
(e) assisting in dissemination of information, risk communication and responding to enquiries.

***(Remarks: Selected candidates may be required to work shifts outside normal working hours and perform on-call duties.)***

**Terms of Appointment :** Successful candidate will be appointed on non-civil service contract terms for 12 months. Renewal of contract will be subject to the service need of the Department and the performance of the candidate.

**Fringe Benefits :**

(a) For candidates who work on a full-time basis, an end-of-contract gratuity may be granted upon satisfactory completion of the contract with consistently high standard of performance and conduct. The amount of gratuity payable will be the sum which, when added to the Government's contribution to a Mandatory Provident Fund (MPF) scheme as required by the MPF Schemes Ordinance (Cap. 485), equals to 15% of the total basic salary drawn during the contract period.

(b) Candidates appointed are eligible for 14 days' paid annual leave. Other benefits such as rest days, statutory holidays (or substituted holidays), maternity/ paternity leave and sickness allowance, where appropriate, will be granted in line with the Employment Ordinance.

**Enquiry Address and Tel. No.** : Appointments Section, Department of Health, Room 1807, 18/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong (Tel: 2961 8609)

**Closing Date for Application** : No closing date.

**General Notes :**

(a) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
(b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.
(c) Non-civil service vacancies are not posts on the civil service establishment. Candidates appointed are not on civil service terms of appointment and conditions of service. Candidates appointed are not civil servants and will not be eligible for posting, promotion or transfer to any posts in the Civil Service.
(d) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.
(e) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend recruitment examination and/or interview.
(f) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the recruitment interview/ written examination without being subject to further shortlisting. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet "Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities" which is available for reference on the Civil Service Bureau's website at http://www.csb.gov.hk under "Administration of the Civil Service – Appointments".
(g) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be

subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail to the enquiry address indicated.

(h) Non-civil service vacancies information contained in this column is also available on the 'GovHK' on the Internet at http://www.gov.hk.

**How to Apply :**

Application Forms [G.F. 340 (Rev. 7/2023)] are obtainable from any Home Affairs Enquiry Centre of District Offices, Home Affairs Department or any Job Centres of the Employment Services Division, Labour Department. The said form can also be downloaded from the Civil Service Bureau's website at http://www.csb.gov.hk.

The new version of application form for Government jobs G.F. 340 (Rev. 7/2023) has been in use with effect from 26 July 2023. Candidates who make applications on or after 26 July 2023 should use the new G.F. 340 (Rev. 7/2023). If candidates submit the old version form (G.F. 340 (Rev. 3/2013)), they will be required to fill in the new G.F. 340 (Rev. 7/2023) afresh and submit it within seven days upon request. If candidates fail to submit the new G.F. 340 (Rev. 7/2023) within the stipulated deadline, their applications will not be processed further.

There is no specific closing date for application for this position, but applications will close without further announcement when all the vacancies are filled. Applicants should state in detail in the application form their relevant experience, qualifications and registration number in the Medical Council of Hong Kong under the Medical Registration Ordinance Cap.161.

Completed application forms together with copies of documentary proof of possession of the required academic qualifications (e.g. transcripts, certificates, etc.), should reach the enquiry address indicated**.** Please clearly mark on the envelop "**Application for the post of Contract Doctor**". On-line application can also be made through the Civil Service Bureau's website at http://www.csb.gov.hk.

Applicants who apply on-line should submit copies of relevant documents to the enquiry address indicated within one week after the application. Please quote the online application number on the envelop and every page of the copies of the documents. **Please do not send originals of transcripts/ certificates.**

Applicants should ensure that the correct address is clearly printed or written on the envelope and sufficient postage is affixed before posting so as to avoid unsuccessful delivery of application. Any underpaid mail items will be returned or disposed of by the Hong Kong Post. Applicants are encouraged to provide email address on the application form. Candidates who are selected for interview will normally receive an invitation in about six to eight weeks from the closing date for application. Those who are not invited for interview may assume that their applications are unsuccessful.