

**Statement of Purpose
for Collection of Personal Information in respect of
Application for Registration as an Occupational Therapist
under the Supplementary Medical Professions Ordinance**

Purpose of Collection

The personal data provided by you to the Occupational Therapists Board are to be used for the following purposes in relation to the Supplementary Medical Professions Ordinance (Cap 359) and the Occupational Therapists (Registration and Disciplinary Procedure) Regulations:

- (i) to process your application for registration and/or examination;
- (ii) to compile statistics;
- (iii) to prepare, maintain and publish the register;
- (iv) to process complaints or enquiries;
- (v) to send you materials issued by the Occupational Therapists Board; and
- (vi) any other legitimate purpose.

The provision of personal data is voluntary. However, if you do not provide sufficient information, the Occupational Therapists Board may be unable to process your application for registration.

Disclosure of Personal Data to the Public

2. Under section 11 of the Supplementary Medical Professions Ordinance, a list of the names, addresses, qualifications and dates of the qualifications of all persons whose names appear on the register has to be published annually in the Government of the Hong Kong Special Administrative Region Gazette. The correspondence address that you provide to the Occupational Therapists Board will appear in the Gazette and on the relevant Government website where the e-Gazette is published.

3. The names and the registration numbers of registrants will also be posted on the website (www.smp-council.org.hk/ot/english/index.htm) of the Occupational Therapists Board.

4. The main purpose of publishing such information is to protect the public by creating a public record of persons who are registered occupational therapists and are entitled to practise the profession in Hong Kong.

Classes of Transferees

5. The personal data that you provide are mainly for use within the Occupational Therapists Board, but, if required, they may also be disclosed to other government departments, bureaux, agencies and authorities for the purposes mentioned in paragraph 1 above. Apart from such disclosure, your data may only be disclosed to other parties where you have consented to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance.

Access to Personal Data

6. You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by you during the occasions as mentioned in paragraph 1 above. A fee may be imposed for complying with a data access request.

Enquiries

7. Enquiries concerning the personal data provided, including the making of access and corrections, should be addressed to:

Secretariat, Occupational Therapists Board
2/F, Shun Feng International Centre
182 Queen's Road East
Wan Chai, Hong Kong
Tel No.: 2527 8380
Fax No.: 2865 5540
Email: smpb@dh.gov.hk or info@smp-council.org.hk