

**Collection of Personal Data for  
Application for Permit to Import Biological Materials**

**Personal Information Collection Statement**

Purpose of Collection

1. The personal data are provided by clients with whom the Department of Health (DH) interacts in the delivery of services, and other related activities. The personal data provided will be used by DH for the following purposes :-

- (a) Processing of applications for licence/permit;
- (b) For reference in legal proceedings; and
- (c) For preparing statistics, carrying out research or teaching purpose.

The provision of personal data is voluntary. If you do not provide sufficient information, we may not be able to prove your eligibility for specific service/activities and cannot provide service/assistance to you.

Classes of Transferees

2. The personal data you provided are mainly for use within the Department of Health but they may also be disclosed to other Government bureaus/departments, agencies or authorities for the purpose mentioned in paragraph 1 above, if required. Other than these, such data will only be disclosed to other parties where you have given consent to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance.

Access to Personal Data

3. You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data. A fee may be imposed for complying with a data access request.

Enquiries

4. Enquiries concerning the personal data provided, including the making of access and corrections, should be addressed to :

Clerical Officer  
Port Health Division  
Suite 1101, 11/F, AIA Kowloon Tower, Landmark  
East, 100 How Ming Street, Kwun Tong,  
Kowloon, Hong Kong  
Telephone : 3904 9333