

Note to Applicants

Waiver of Registration and Related Fees for Healthcare Professionals (Pharmacists)

As a token of appreciation to healthcare professionals in the fight against coronavirus disease-2019, the fees payable in respect of statutory registration / enrolment as well as issuance and/or renewal of practising certificates for 13 healthcare professions that take effect during the 3-year concession period from 1 July 2020 to 30 June 2023 will be waived by the Government if certain criteria are met.

2. Pursuant to Revenue (Reduction of Fees for Pharmacists' Certificates of Registration and Practising Certificates) Order 2020, the fee payable for the first time issue of a certificate of registration and the issuance of practising certificates for up to 3 times that first take effect during the concession period will be waived.

Pharmacy and Poisons Board

Explanatory Notes
Application to the Pharmacy and Poisons Board of Hong Kong for
Registration as a Pharmacist in Hong Kong

(A) Completion of Application Form and Data Form

- (i) Complete the “Application to the Pharmacy and Poisons Board of Hong Kong for Registration as a Registered Pharmacist” (“Application Form”)¹;
- (ii) The completed Application Form MUST be declared in the presence of:
- ♦ a barrister, a solicitor, or a Commissioner for Oaths, if the applicant is resident in Hong Kong; or
 - ♦ a notary public, if the applicant is resident outside Hong Kong

to the effect that he, who shall sign across the applicant’s photo on the application form, has personally checked and is satisfied that the applicant’s personal particulars and photo provided in the Application Form are the same as shown in the applicant’s identity card or passport or both.

Applicants are warned that it is a criminal offence punishable by imprisonment to make a false declaration, and they must ensure the accuracy of all information provided.

- (iii) Complete the “Data Form of the Pharmacy and Poisons Board of Hong Kong” (“Data Form”);
- (iv) Submit the original (together with one photocopy) or certified true copy of the applicant’s Hong Kong Identity Card certified by a barrister, a solicitor or a Commissioner for Oaths if the applicant is resident in Hong Kong, or a notary public if the applicant is resident outside Hong Kong;
- (v) Submit four recent passport-size photos;
- (vi) Submit the Certificate of Good Standing from the Board of Pharmacy which has jurisdiction over his/her latest practice if the applicant has registered in other jurisdictions. The certificate must be issued not earlier than three months before the application is received by the Pharmacy and Poisons Board of Hong Kong; and
- (vii) Pay the current prescribed fees² in crossed cheque/banker’s draft, made payable to “The Government of Hong Kong Special Administrative Region”.

¹ The name provided in the Application Form MUST be the same as the one shown in the evidence of identity, i.e. the Hong Kong Identity Card (or Passport if Hong Kong Identity Card is not available).

If the name shown in the evidence of identity is different from the name(s) appear(s) in other supporting documents (e.g. Certificate of Good Standing), applicant should declare that all the names are referring to the same person in the presence of a barrister, a solicitor or a Commissioner for Oaths if the applicant is resident in Hong Kong, or a notary public if the applicant is resident outside Hong Kong.

² Registration fee: HK\$790. Fee for practising certificate: HK\$520. For first-time registration, applicants are required to pay both kinds of fees (fees are subject to adjustment from time to time).

(B) Submission of Application Form and Data Form

The completed Application Form, Data Form together with all supporting documents in (A)(iv) - (A)(vii) and the prescribed fee can be returned in person or by post to the following address:

Secretary to the Pharmacy and Poisons Board of Hong Kong
c/o Central Registration Office
17/F, Wu Chung House
213 Queen's Road East
Wan Chai, Hong Kong

(C) Payment of Annual Practising Fee

If you are interested in using the autopay facility for future payment of annual practising fee, please contact the Central Registration Office for Autopay Authorization Form.

(D) Enquiries

Enquiries can be directed to the Central Registration Office at (852) 2961 8647.

PHARMACY AND POISONS ORDINANCE
(Cap. 138, Laws of Hong Kong)

**APPLICATION TO THE PHARMACY AND POISONS BOARD OF
HONG KONG FOR REGISTRATION AS A REGISTERED PHARMACIST**

I, _____ (_____), holder
of Hong Kong Identity Card No./Passport No. _____ residing
at _____

apply to the Pharmacy and Poisons Board for registration as a registered pharmacist, in accordance with the
Pharmacy and Poisons Ordinance, Cap. 138, Laws of Hong Kong.

2. I hold the following qualifications:

and have satisfied the Pharmacy and Poisons Board that I have fulfilled all relevant registration
requirements already.

3. I *have/have not practised pharmacy in a jurisdiction outside Hong Kong¹.

4. I further confirm that I have not been convicted of any criminal offence punishable with
imprisonment nor have I ever been found guilty of misconduct in a professional respect, in Hong Kong
or elsewhere.

²Declared at *Hong Kong;
*or [insert place of resident if the applicant is
resident outside Hong Kong]

_____ }
this _____ day of _____ (month)
_____ (year)

(Applicant's signature)

Before me,

(_____)³

* Commissioner for Oaths/Barrister/Solicitor,
of Hong Kong; or
* Notary Public, of [insert place of residence if
the applicant is resident outside Hong Kong]

Photograph⁴

**Please delete as appropriate*

September 2019

¹ Please refer to item (A)(vi) in the Explanatory Notes.

² Please refer to item (A)(ii) in the Explanatory Notes.

³ Commissioner for Oaths/Barrister/Solicitor/Notary Public should insert his full name in the bracket.

⁴ Commissioner for Oaths/Barrister/Solicitor/Notary Public should sign across the affixed photograph.