



船舶免予衛生控制證書 / 船舶衛生控制證書申請表格

Application form for

Ship Sanitation Control Exemption Certificate / Ship Sanitation Control Certificate

本人擬就下列船隻申請 船舶免予衛生控制證書 船舶衛生控制證書，並謹此聲明，此申請書內填報的各項資料全部屬實及正確無誤。

I wish to apply for a Ship Sanitation Control Exemption Certificate Ship Sanitation Control Certificate for the ship described below. I hereby declare that all particulars given in this application form are true and correct to the best of my knowledge.

1. 申請人資料^ / Particulars of Applicant^

申請人姓名

Name of Applicant: _____

電話

Telephone No.: _____

公司名稱

Name of Company: _____

傳真

Fax No.: _____

公司地址

Address of Company: _____

電郵地址

Email Address: _____

^ All fields mandatory / 所有資料必須填寫

2. 船隻資料 / Particulars of Ship

船隻名稱

Name of Ship: _____

登記/國際海事組織編號

Registration/IMO No.: _____

船旗

Ship Flag: _____

船隻類別

Ship Type: _____

停泊地點

Location of Berthing: _____

淨噸位

Net Tonnage: _____

預計到達時間

ETA: _____

預計離達時間

ETD: _____

上一個港口

Last Port: _____

下一個港口

Next Port: _____

3. 支付方法 / Payment method *不同支付方法的分別之處請參閱申領須知 Please refer to notes of application for the differences of the various payment methods

繳費處支付費用

Payment at Shroff Counter

繳款單支付費用

Demand Note Payment

須具備文件:

Required documents:

1. 船舶國籍證書正本及一份副本

Original Certificate of Vessel's Registry together with 1 copy

2. 有效船舶免予衛生控制證書或船舶衛生控制證書正本及一份副本

Valid original Ship Sanitation Control Exemption Certificate / Ship Sanitation Control Certificate together with 1 copy

日期

Date: _____

申請人簽署

Signature of Applicant: _____

公司蓋印

Company Chop: _____

Notes of Application for

Ship Sanitation Control Exemption Certificate (SSCEC) / Ship Sanitation Control Certificate (SSCC)

Submission of Application Form

1. Applicant shall submit a duly completed application form for SSCEC/SSCC together with the documents listed at para. 3 below either by facsimile (fax no. 2543 2557) or by email (email address: pa_rp@dh.gov.hk) or in person to the Port Health Division (Harbour Section) at Room 50, 1/F, Central Government Pier, 32 Man Fai Street, Central, Hong Kong. Applications should preferably be made one working day in advance before arrival of ship. The office hours are as follows:

Mon : 0900 – 1300 hrs
1400 – 1800 hrs

Tue to Fri : 0900 – 1300 hrs
1400 – 1745 hrs

(Closed in Saturdays, Sundays and Public Holidays)

2. The application form (DH 2666) for a SSCEC/SSCC can be downloaded from the website at https://www.dh.gov.hk/english/useful/useful_forms/useful_forms_qpd.html.
3. List of required documents:
 - Completed DH 2666 in original
 - A copy of valid Certificate of Vessel's Registry
 - A copy of valid SSCEC/SSCC (if any)
 (The original or digitally certified softcopies of the valid Certificate of Vessel's Registry and SSCEC/SSCC should be produced for verification during inspection.)

Payment, Issuance and Collection of SSCEC/SSCC

For Payment at Shroff Counter

4. Subject to passing of the sanitation inspection, a SSCEC/SSCC will usually be issued within 4 working days after arrival of the ship and submission of application. The applicant will be informed to collect the certificate once available.
5. The charge for issuing of a SSCEC/SSCC ranged from HK\$2,030 to HK\$3,940 depending on the tonnage of the vessel (Table 1). All payment shall be made by cash or cheque payable to "The Government of the Hong Kong Special Administrative Region".
6. The SSCEC/SSCC can be collected at the shroff counter of the Department of Health at 17th floor, Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong.

The office hours of the shroff counter are as follows:
Mon-Fri : 0900 – 1300 hrs
1400 – 1700 hrs
(Closed on Saturdays, Sundays and Public Holidays)
7. For enquiries and information, please contact Port Health Inspector of the Port Health Division (Harbour Section) at 2543 1132.

For Demand Note Payment

4. Demand Note for application fee will be sent to applicant by email usually before collection of SSCEC/SSCC and within 3 working days after passing of sanitation inspection.
5. Applicant shall arrange payment according to the instructions given in the Demand Note. Please also refer to the following website for payment with Demand Note https://www.try.gov.hk/internet/ehcoll_gendenenquiry.html
6. The digitally certified softcopy of SSCEC/SSCC (if application is successful) will be sent to applicant by email usually within 3 working days after settlement of Demand Note by the applicant.

NO hardcopy will be provided if payment is settled by Demand Note.
7. Please contact Port Health Inspector of the Port Health Division (Harbour Section) at 2543 1132 if Demand Note or softcopy of SSCEC/SSCC were not received after the period(s) mentioned above.

Table 1 – Charges for SSCEC / SSCC

Net tonnage of the vessel	Amount (HK\$)
Below 1 001 net tonnage	2,030
From 1 001 to 10 000 net tonnage	2,850
Above 10 000 net tonnage	3,940

船舶免予衛生控制證書 / 船舶衛生控制證書申領須知

提交申請表格

(一) 申請人應將已填妥的申請表格與及所需的文件(請參看下列第三項申請所需的文件清單)，選擇傳真(號碼：2543 2557)或電郵(電郵地址：pa_rp@dh.gov.hk)或親身至衛生署港口衛生部海港組(地址：香港中環民輝街 32 號中區政府碼頭 1 樓 50室)。申請表格應於船隻到達前一個工作天遞交。港口衛生處海港組辦公時間如下：

星期一 上午 9：00 - 下午 1：00
下午 2：00 - 下午 6：00

星期二至星期五 上午 9：00 - 下午 1：00
下午 2：00 - 下午 5：45

(星期六、日及公眾假期休息)

(二) 船舶免予衛生控制證書/ 船舶衛生控制證書的申請表格(DH 2666)可從下列網站下載：

https://www.dh.gov.hk/tc_chi/useful/useful_forms/useful_forms_qpd.html。

(三) 所需的文件清單：

- 填妥的 DH 2666正本
 - 有效船舶國籍證書副本
 - 有效船舶免予衛生控制證書 / 船舶衛生控制證書副本(如申請時已有該證書請一併出示)
- (須於港口衛生督察巡查時出示有效的船舶國籍證書及船舶免予衛生控制證書 / 船舶衛生控制證書正本以便核查)

船舶免予衛生控制證書 / 船舶衛生控制證書付款，發行及領取

使用繳費處支付費用

(四) 船隻經檢查合格後，本處在一般情況下將於四個工作天內(由船隻到港後及接獲申請起計)通知申請人領取有關證書。

(五) 船舶免予衛生控制證書/ 船舶衛生控制證書的費用會視乎船隻的淨噸位而定，由港幣\$2,030 至\$3,940不等(見附表 1)。如果不使用繳款單支付費用，務請閣下前往取證時預備現金或支票繳交所需費用，支票抬頭人請寫上“香港特別行政區政府”。

(六) 請前往香港灣仔皇后大道東 213 號胡忠大廈 17 樓衛生署繳費處領取船舶免予衛生控制證書/船舶衛生控制證書。

衛生署繳費處辦公時間如下：

星期一至星期五 上午 9:00 - 下午 1:00
下午 2:00 - 下午 5:00

星期六、日及公眾假期休息

(七) 如有任何疑問，可致電港口衛生部海港組港口衛生督察查詢(電話：2543 1132)。

使用繳款單支付費用

(四) 申請費用之繳款單一般將在領取船舶免予衛生控制證書/船舶衛生控制證書前及船隻經檢查合格後的三個工作天內以電郵發送至申請者。

(五) 申請者請按繳費單的指示安排支付費用。如須要更多有關使用繳款單的資訊，請至此網頁

https://www.try.gov.hk/cinternet/chcoll_gendenenquiry.html。

(六) 已認證的船舶免予衛生控制證書/船舶衛生控制證書電子版本(如成功申請)一般將在支付繳款單後的三個工作天內以電郵發送至申請者。申請者支付繳款單後無需通知港口衛生科。

如使用繳款單支付，衛生署將不會提供實體版本船舶免予衛生控制證書/船舶衛生控制證書。

(七) 如在上述期間未能收到繳款單或船舶免予衛生控制證書/船舶衛生控制證書電子版本，請與港口衛生部海港組港口衛生督察聯絡(電話：2543 1132)。

附表 1- 申請船舶免予衛生控制證書/船舶衛生控制證書的收費

船隻的淨噸位	款額(港幣\$)
低於 1 001 噸	2,030
由1 001 噸至 10 000 噸	2,850
超逾 10 000 噸	3,940