

THE MIDWIVES COUNCIL OF HONG KONG
APPLICATION FOR RECOGNITION AS AN ADVANCED PRACTICE MIDWIFE

- Note 1: The provision of personal data is voluntary. However, if you do not provide sufficient information, the Midwives Council of Hong Kong ("the Council") may not be able to process your application for recognition as an advanced practice midwife.*
- Note 2: Any amendments made should be initialed by the respective person, i.e., the person who has made the amendments.*
- Note 3: Applicants whose applications are not supported by their employers may appeal to the Council in 30 days upon receipt of notification by the employers. Such applications for appeal should be submitted with a letter issued by the employers setting out details of the reasons for not recommending the applications, and full set of supporting documents provided by the applicants in support of the applications.*

A.To be filled in by the applicant

I, (*Mr/Ms/Miss/Mrs/Dr)
(Full name in English and Chinese (if applicable) must match with the Register of Midwives)

holder of *Hong Kong Identity Card No./Passport No.,

a Hong Kong Registered Midwife registered on
(Registration No.) (Date of Registration)

Tel. No. and E-mail address

hereby apply for recognition as an advanced practice midwife with the Council via my current employer.

I voluntarily provide the following information with documentary support to facilitate the application:

(i) Academic Qualifications Note:

| Training Institution (name and address) | Title of the Programme | Training Period | |
|--|------------------------|----------------------|--------------------|
| | | From (Month/Year) | To (Month/Year) |
| | | | |
| | | | |

(ii) Post-registration Professional Qualifications:

| Organisation | Fellow Number | Year obtained |
|--------------|---------------|---------------|
| | | |

Note: Applicants may be required to provide documentary proof on qualification assessment conducted by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications at their own cost.

(iii) Post-registration Midwifery Related Training[^]:

| Training Institution (name and address) | Title of the Programme | Training Period | | Duration (Hours) | Assessment completed (Y/N) |
|--|------------------------|--------------------------|------------------------|---------------------|----------------------------------|
| | | From (Month /Year) | To (Month /Year) | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Total: _____ hours

(iv) Post-registration Experience in Midwifery Practice Immediately Prior to the Application[^]:

| Working Institution / Hospital (name and address) | Employment Period | |
|---|----------------------|--------------------|
| | From (Month/Year) | To (Month/Year) |
| | | |
| | | |
| | | |

Total: _____ years _____ month(s)

I enclose herewith the following documents to support my application via my current employer:

| | Please tick |
|---|--------------------------|
| (a) a true copy of graduation certificate / transcripts of studies of a Master degree in Midwifery / health related stream, which are equivalent to Hong Kong Qualifications Framework Level 6 or above, if any, and where applicable, a true copy of the qualifications assessment report issued by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications, certified by my current employer; | <input type="checkbox"/> |
| (b) a true copy of proof of completion of a total of 60 hours of the specialised midwifery courses, certified by my current employer, if applicable; | <input type="checkbox"/> |
| (c) a true copy of diploma of fellowship of the Hong Kong Academy of Nursing (“HKAN”) in the specialty of Midwifery certified by the HKAN / my current employer, if applicable; | <input type="checkbox"/> |
| (d) original and/or true copy of documentary proof(s) certifying that I possessed six years of full time post-registration experience in midwifery practice immediately prior to my application, issued and/or certified by my employer(s); and | <input type="checkbox"/> |
| (e) an original declaration form completed not more than six months before the application for recognition. | <input type="checkbox"/> |

[^] You may attach supplementary sheet(s) if necessary.

* Delete whichever is inapplicable.

Declaration

I declare that the above information given by me is true and accurate to the best of my knowledge. I hereby authorise my current employer to submit the application to the Council on my behalf. I also authorise the Council to verify the information given in this form and the enclosed documents in any manner as it deems fit and obtain relevant information from relevant organisations or persons.

Signature of Applicant

Date: _____
(DD/MM/YYYY)

B.To be filled in by the current employer

I certify that I have **personally** checked the personal particulars, the post-registration academic and professional qualifications and the post-registration experience in midwifery practice together with the supporting documents provided in the application form.

Signature: _____

Name: _____

Position: _____

Name of organisation: _____

Tel No.: _____

Date: _____

DECLARATION FORM

I declare that:

- (a) I have / have not* been convicted of any offence punishable with imprisonment in Hong Kong or elsewhere.
[Note 1][Note 2]
- (b) there are / are no* criminal proceedings in progress against me in Hong Kong or elsewhere. [Note 3]
- (c) I have / have not* been found guilty of unprofessional conduct in place(s) outside Hong Kong. [Note 1]
- (d) there are / are no* professional disciplinary proceedings in progress against me in place(s) outside Hong Kong.
[Note 3]

In the event of any change in the accuracy of the declarations made in paragraphs (a) to (d) above, following my conviction of any offence punishable with imprisonment in Hong Kong or elsewhere, commencement of any criminal proceedings against me in Hong Kong or elsewhere, being found guilty of any unprofessional conduct in place(s) outside Hong Kong and/or commencement of any professional disciplinary proceedings against me in place(s) outside Hong Kong subsequent to the completion of the Declaration Form, I undertake to notify and to update the Secretary of the Midwives Council of Hong Kong with the same as soon as it is practicable and with no delay.

Signature of applicant: _____

Name of applicant: _____
(English) (Chinese)

Correspondence address of applicant: _____

Contact tel. no. (preferably in Hong Kong): _____

Email address (if any): _____

Signature of witness: _____

Name of witness: _____
(English) (Chinese)

Correspondence address of witness: _____

Telephone no. of witness (preferably in Hong Kong): _____

Date of Declaration (DD/MM/YYYY) [Note 4]: _____

** Delete whichever is inapplicable.*

Note 1 : If it is in the affirmative, full details must be attached.

Note 2 : No exemption will be granted under the Rehabilitation of Offenders Ordinance (Cap. 297). I am therefore required to make such a declaration in any circumstances.

Note 3 : If there are any such proceedings, full details must be attached.

Note 4 : The date of declaration must not be more than six months before the application for recognition is received by the Midwives Council of Hong Kong, otherwise, it will be regarded as invalid.

Note 5 : Any amendments made should be initialed by the respective person, i.e., the person who has made the amendments.

PERSONAL INFORMATION COLLECTION STATEMENT

Purpose of Collection

The personal data you provided to the Midwives Council of Hong Kong are for the purpose of the application you are currently making only. If you do not provide the requested information, the Midwives Council of Hong Kong may turn down your application.

Classes of Transferees

2. The personal data you provided are mainly for use within the Midwives Council of Hong Kong but they may also be disclosed to other Government bureaux, departments, agencies or authorities in connection with the purpose mentioned above, if necessary. Moreover, some or all of these data may be subject to public inspection for verification. Other than that, such data will only be disclosed to other parties where you have given consent to such disclosure or where such disclosure is in accordance with the Personal Data (Privacy) Ordinance (Cap. 486, Laws of Hong Kong). Please notify the Midwives Council of Hong Kong whenever there is any change of your personal data.

Access to Personal Data

3. You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by you during the occasion as mentioned in paragraph 1 above. A fee may be imposed for obtaining a copy of the data.

Enquiries

4. Enquiries concerning the personal data provided, including access and the making of corrections, should be addressed to:

The Secretary, Midwives Council of Hong Kong
5/F, High Block, Queensway Government Offices
66 Queensway, Hong Kong
Tel. : 2527 8422
Fax : 2527 2277