Civil Service Vacancy

DEPARTMENT OF HEALTH

Optometrist

Salary:

Master Pay Scale Point 13 ($22,165 per month) to Master Pay Scale Point 23 ($35,930 per month)

Entry Requirements:

Candidates should have -
(a) registered in Part I of the Register of Optometrists under the Supplementary Medical Professions Ordinance, Chapter 359;
(b) a valid Practising Certificate issued by the Optometrists Board; and
(c) met the language proficiency requirements of Level 2 or above in Chinese Language and English Language in the Hong Kong Diploma of Secondary Education Examination or the Hong Kong Certificate of Education Examination (HKCEE), or equivalent (Note (1)); and be able to speak fluent Cantonese and simple English.

Notes:

(1) For civil service appointment purpose, ‘Grade C’ and ‘Grade E’ in Chinese Language and English Language (Syllabus B) in the HKCEE before 2007 are accepted administratively as comparable to ‘Level 3’ and ‘Level 2’ respectively in Chinese Language and English Language in the 2007 HKCEE and henceforth.

(2) For the purpose of heightening public awareness of the Basic Law (BL) and promoting a culture of learning of BL in the community, assessment of BL knowledge will be included in the recruitment of all civil service jobs. Candidates who are invited to attend the written test/recruitment interview will be assessed on their BL knowledge through a written test to be conducted on the same day. The BL test result will be one of the considerations to assess the suitability of a candidate but will not affect his/her eligibility for applying for civil service jobs. As a general principle, the main consideration for suitability for appointment remains a candidate’s qualifications, experience and caliber.

Duties:

An Optometrist is mainly deployed on –

(a) evaluating visual functions of preschool and school-age children by subjective and objective techniques, including the use of diagnostic drugs;

(b) providing optometric care, especially refractive corrections (including prescription and fitting of contact lenses), binocular training, visual skills enhancement training, and low vision care;

(c) working together with other professionals in the planning of optometry service and in handling patients with visual problems;
(d) participating in optometric research and development/ setting up of assessment tools, conducting and participating in health promotion activities and health education programmes/ projects, and giving talks and lectures on optometric and visual service; and

(e) performing related administrative duties.

[Remark: May be required to work irregular hours.]

Terms of Appointment:

A new recruit will normally be appointed on civil service probationary terms for three years. Upon passage of probation bar, he/she may be considered for appointment on the prevailing permanent terms.

Enquiry Address and Tel. No.:

Appointments Unit, Department of Health, Room 1807, 18/F, Wu Chung House, 213 Queen’s Road East, Wan Chai, Hong Kong (Tel. : 2961 8527)

Closing Date for Application:

20 November 2013

General Notes:

(a) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.

(b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.

(c) Civil service vacancies are posts on the civil service establishment. Candidates selected for these vacancies will be appointed on civil service terms of appointment and conditions of service and will become civil servants on appointment.

(d) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.

(e) The information on the maximum pay point is for reference only and may be subject to changes.

(f) Fringe benefits include paid leave, medical and dental benefits, and where appropriate, assistance in housing.

(g) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend recruitment examination and/ or interview.

(h) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the
selection interview/ written examination without being subject to any further shortlisting.

(i) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail to the enquiry address indicated.

(j) Civil service vacancies information contained in this column is also available on “GovHK” on the Internet at http://www.gov.hk.

(k) Towards the application deadline, the online system would likely be overloaded due to large volume of applications. To ensure timely completion of your online application, it is advisable to submit the application as early as possible.

How to Apply:

Application Forms [G.F. 340 (Rev. 3/2013)] are obtainable from any Public Enquiry Service Centres of District Offices, Home Affairs Department or any Job Centres of the Employment Services Division, Labour Department. The said form can also be downloaded from the Civil Service Bureau’s website at http://www.csb.gov.hk.

The application period for the post of Optometrist is from 8 November 2013 to 20 November 2013. Candidates should state in detail in the application form their relevant work experience, qualifications, and registration number in the Register of Optometrists.

Completed application forms together with copies of relevant professional certificates should reach the enquiry address indicated on or before 20 November 2013 with the envelope clearly marked “Application for the post of Optometrist”. Online application can also be made through the Civil Service Bureau’s website at http://www.csb.gov.hk. For online applicants, copies of all relevant documents must be submitted to the enquiry address indicated within one week after close of application period. They should quote the online application number on the envelope and every page of the copies of the documents. Please do not send originals of transcripts/ certificates.

Candidates who are selected for written test/ recruitment interview will normally receive an invitation in about six to eight weeks from the closing date for application. Those who are not invited for written test/ recruitment interview may assume that their applications are unsuccessful. For enquiries, please call the telephone number indicated.